

THE SUPREME COURT OF PAKISTAN**LAW CLERKSHIP APPLICATION FORM**

To be filled in by the candidate. Please read the additional Instructions in the Footnotes and on Page 09.

PART-I PERSONAL DETAILS

First Name ¹			
Surname (<i>Family Name</i>)			
Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>
Date of Birth	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Country of Birth			
CNIC No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/>		
Temporary Address			
Permanent Address			
Mobile Telephone			
Home Telephone			
Email Address			
Emergency Contact ²			

PART-II LEGAL STANDING

i.	Have you ever been convicted by a court of competent jurisdiction in Pakistan or in any other jurisdiction(s) outside of Pakistan for a criminal offence? YES <input type="checkbox"/> NO <input type="checkbox"/>
ii.	Have you ever been sanctioned ³ by a Disciplinary Committee or any other competent authority dealing with academic or professional misconduct in Pakistan or in any other jurisdiction(s) outside of Pakistan? YES <input type="checkbox"/> NO <input type="checkbox"/>
iii.	Are there any proceedings currently pending against you before any court, Tribunal or any other <i>fora</i> in Pakistan or in any other jurisdiction(s) outside of Pakistan? YES <input type="checkbox"/> NO <input type="checkbox"/>
<i>If you answered YES to any or all of the questions numbered i. to iii., you may be asked to provide written explanation as to the circumstances leading up to the action taken against you.</i>	

¹Include Middle Name (*if applicable*).

²Please provide the mobile/home telephone number of the next of kin for contact in cases of an emergency.

³'Sanction' includes but is not limited to Oral or Written Censure, Disciplinary Probation, Restrictions, Fines, Forfeiture, Suspension or Termination of licence, Removal from Roll of respective body, and Dismissal from service or Expulsion from institution.

PART – III EDUCATION**A. POSTGRADUATE EDUCATION [LL.M., B.P.T.C., L.P.C. etc.]**

Course Title	
Institution Name	
Country	
Inn of Court ⁴	
Years Attended	
Qualification Type ⁵	
Subject(s)	
Grade (or Marks) ⁶	
Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

B. UNDERGRADUATE EDUCATION [LL.B., G.D.L., B.A., B.SC. etc.]

Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	
Course Title	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject(s)	
Grade (or Marks)	

⁴Only applicable for candidates who have completed the B.P.T.C.⁵Specify if the course is a Degree or a Diploma etc.⁶ If final result is pending, please write "Pending".

C. INTERMEDIATE – A LEVELS [F.A., F.SC., A-LEVELS etc.]

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major) ⁷	

D. SCHOOL EDUCATION [MATRICULATION, O-LEVELS etc.]

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Subject (Major)	

Please use the space provided below for any additional Degree(s) or Qualification(s) not covered above

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject (Major)	

Course Title	
Subject(s)	
Institution Name	
Country	
Years Attended	
Qualification Type	
Subject (Major)	

⁷Examples include "Pre-Medical", "Pre-Engineering" etc.

PART-IV**EMPLOYMENT****A. LEGAL EMPLOYMENT**

Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	

B. ADDITIONAL (LEGAL & NON-LEGAL⁸)

Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	
Organisation	
Location	
Length of Employment	
Position Held	
Responsibilities/Role	

⁸PART – V, Section 'B' can include Volunteer work undertaken by the Candidate.

PART-V**SKILL(S) AND QUALIFICATION(S)**

A. LANGUAGES⁹		
LANGUAGE	Written Proficiency	Spoken Proficiency
URDU		
ENGLISH		
<i>Please use the space provided below for additional languages you wish to add.</i>		

B. BAR ENROLMENT		
BAR	District/Province Name	Year of Enrolment
District Bar		
High Court Bar		
<i>Please use the space provided below for any membership(s) held in a Bar outside of Pakistan.</i>		
BAR	Jurisdiction	Year of Enrolment

C. ADDITIONAL PROFESSIONAL QUALIFICATIONS	
Qualification	
Name of Awarding Body	
Qualification	
Name of Awarding Body	

⁹While filling PART – VI, Section 'A', please use the following scale to mark language proficiency where highest is NATIVE (5/5) and lowest is POOR (1/5): -

NATIVE	GOOD	AVERAGE	PASSIBLE	POOR
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PART – VI ACHIEVEMENTS AND EXTRACURRICULAR**A. AWARDS¹⁰**

Please state below the details of any Scholarships, Awards or other Accolades achieved.

B. EXTRACURRICULAR¹¹

Please state below the details of your extracurricular activities, interests, hobbies and any other thing(s) of interest about yourself.

¹⁰You may append an additional page to answer this.

¹¹*Ibid*

PART-VII**REFERENCES****REFEREE No. 01**

Name	
Position	
Organisation	
Address	
Telephone	
Email	

REFEREE No. 02

Name	
Position	
Organisation	
Address	
Telephone	
Email	

PART-VIII**SPECIAL REQUIREMENTS**

- i. Do you have a Pre-existing Medical Condition that may require special arrangements for the Interview?

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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The Supreme Court of Pakistan is an Equal Opportunity Employer. The purpose of this question is to better facilitate Shortlisted Candidates who may require special arrangements for the Interview and has no bearing whatsoever on the outcome of the application.

PART – IX QUESTIONS

1. You **must** answer these questions. Failure to answer will result in automatic disqualification.
2. The questions are available on the Supreme Court website in the Law Clerkship Tab on the bottom left of the website at <https://www.supremecourt.gov.pk/situation-vacant-law-clerk/>.
3. The personal statement must be 750 words or less.
4. Q.1 – Q.4 must be answered in 1500 words or fewer words each.
5. Exceeding the word limit will result in negative marking.
6. You are required to attach the personal statement and questions at the end of application

PART-X EXTENUATING CIRCUMSTANCES

Please provide the details of any extenuating circumstances¹² relevant to your application:

¹²Extenuating Circumstances in this instance would include anything that prevents a candidate from answering a question in the application e.g. inability to provide original reference due to referee being in another country or pending results for final degree *etc.*

PART – XII**IMPORTANT INSTRUCTIONS****APPLICATION**

1. This application may be filled digitally i.e. filled in a computer/typewriter and printed, however, handwritten applications are also accepted.
2. If you require additional space to fill out any PART, please use an A4 page and attach after the relevant PART clearly marking the relevant PART and Section.
3. Please write either PENDING or N/A where appropriate. Do not leave PARTS empty.
4. All applications must be printed on A4 sized Pages.
5. **Ensure** that the applications are tape-bound and with indexes.
6. Loose paper applications will be negatively marked.
7. All applications must be printed, and a completed Pack marked "Law Clerkship Application" sent to: -

*Deputy Registrar (Admin),
Supreme Court of Pakistan
Constitution Avenue, G-5/2 Islamabad, Pakistan
Telephone: +92 5192 20 581-600*

8. Email all queries to lawclerk.applications@supremecourt.gov.pk.

DOCUMENTS

9. Please provide TWO (2) Copies of each document.
10. Documents for the purpose of this application will include copies of the Candidate's CNIC, educational documents, Certificates/Awards, Memberships/Licences, sealed references (*originals*) and any other document the Candidate relies upon in this application.

QUESTIONS

11. Candidates **must answer all FOUR (04) questions and ONE (01) Personal statement.**
12. The questions and precise nature of the personal statement are available on the Supreme Court Website.
13. The candidate must not exceed 1500 Words for each of the FOUR questions and 750 words for the Personal Statement.
14. Use individual pages for each and attach them at the end of the application.

REFERENCES

15. The Referee must be a member of the legal fraternity, an academic or an individual of good social standing.
16. The Referee cannot be related to the Candidate.
17. The Referee must know the Candidate for a minimum of ONE year at the time of writing the Reference Letter.
18. You must attach a Reference Letter from each of your Referees with your application. The Letters must be written and signed by the Referee.

NOTE: NO FORM OF PLAGIARISM WILL BE TOLERATED. PLAGIARISM WILL RESULT IN AUTOMATIC DISQUALIFICATION.